

## PORTO POLYTECHNIC INSTITUTE

*Escola Superior de Música e Artes do Espetáculo*

**Public Notice no. 1430/2022, published in *Diário da República*, II Series, no. 190, of 30<sup>th</sup> of September**

**Opening of a competition procedure with view for the occupation of a job position planned and not occupied in the personnel map of ESMAE, for the career teaching-staff of the polytechnic higher education in the category of Adjunct Lecturer in the subject area of Music/ Music Analysis, Composition and Aesthetics of Music, in the form of employment contract in public functions of indefinite duration.**

1. In accordance with paragraph d), no. 1 of the article 10 of the *Escola Superior de Música e Artes do Espetáculo* of Porto Polytechnic Institute's legal status, hereafter designated ESMAE, approved by Order no. 7859/2017, published in *Diário da República*, no. 172 of 6<sup>th</sup> of September, IT BECOMES PUBLIC, by Order of ESMAE's President, no. ESMAE/PR-03/2022, of 04<sup>th</sup> of March, that a documental public tender (*concurso público documental*) shall be initiated 30 days (weekdays) after the publication of this document in the *Diário da República* for employment in a currently unoccupied position at ESMAE, as career faculty member, within the category of Adjunct Lecturer (*Professor-Adjunto*) in the subject area Music/Music Analysis, Composition and Aesthetics of Music, in the labor contract of public functions for an undetermined time, in accordance with articles 5.º, 10.º-B, 17.º e 29.º-B, combined with articles 15.º to 24.º-A, all of Career Statute for Teaching Staff in Polytechnic Higher Education (ECPDESP), approved by Decree-Law no. 185/81, of 1<sup>st</sup> of July, amended by Decrees-Law no. 69/88, of 3<sup>rd</sup> of March and Decree-Law no. 207/2009, of 31<sup>st</sup> of August and in its current wording, combined with Regulation of Open Competition for the Recruitment of Career Teaching Staff of Porto Polytechnic Institute (RCCPCDIPP), approved by Order no. 4807/2011, published in the *Diário da República*, 2<sup>nd</sup> series no. 54, of 17<sup>th</sup> March of 2011, as well as the General Labor Law in Public Functions (LTFP), approved in the annex to the Law no. 35/2014, 20<sup>th</sup> of June, in its current wording, where applicable.

2. **Place of Work** – ESMAE, *Rua da Alegria, no. 503, 4000-045 Porto*.

3. **Number of available positions** – 1.

**4. Mode of Legal Relationship** — with labor contract of public functions, for an undetermined time, in experimental period, lasting 5 years.

**5. Job Description** — The responsibilities of the *Professor-Adjunto* are the ones present on no. 4 of articles 3.º, 30.º-A, 33.º of ECPDESP.

**6. Remuneration position:** The remuneration regime is applicable to career teachers and teaching staff hired in addition to the career it consists of a specific diploma, as provided in article 35, paragraph 1 of ECPDESP.

**7. Requirements for Recruiting:**

- a) Applications for the above-mentioned post should meet the conditions laid down in articles 33 to 35 of General Labor Law in Public Functions, approved by Law no. 35/2014, of 20 June;
- b) In accordance with article 17 of the ECPDESP in its current wording, candidates holding a PhD degree or the title of expert in the area or in a field related to that can apply for this opening competition;
- c) The opponents of the open competition holding a foreign qualification must prove its recognition, equivalence, or registration of the PhD degree by a Higher Education Portuguese Institution, in accordance with article 4 of Decree-Law no. 341/2007, published in *Diário da República*, 1<sup>st</sup> series, no. 197, of 12 October. This formality must be completed by the application deadline;
- d) The fulfilment of the requirements contained in the Career Statute for Teaching Staff in Polytechnic Higher Education and those contained in the Regulation of Open Competition for the Recruitment of Career Teaching Staff of Porto Polytechnic Institute.

**8. Expiration:**

- 8.1. The opening for the afore-mentioned position expires when the post is filled, or in case of lack of candidates;
- 8.2. The President of ESMAE may cancel the process by a duly substantial claim, concerning the general principals of the administrative activity as well as legal, regulatory, and procedural limits.

**9. Application procedure**

- 9.1. Deadline for the submission of applications: 30 (thirty) weekdays counting the date of publication in *Diário da República*;

9.2. Applications are to be submitted electronically through the web address:  
<https://portal.ipp.pt/concursos/esmae/pessoal/>

9.3. Applications sent through email or postal address will not be accepted;

9.4. The application is submitted through an electronic form of application to the open competition, dated and signed, addressed to the President of ESMAE and must contain, among other, the following elements:

- a) Identification of the candidate by name, date of birth, nationality, civil and tax identification number, postal and email address and telephone numbers;
- b) Identification of the open competition object of the application;
- c) Indication of the category and subject area in which is integrated in the institution;
- d) Indication of the academic degrees and titles held by the candidate.

9.5. The candidate must accompany with the application the following documents:

- a) Declaration of authorization to third parties – access to data and/or documents, available at ESMAE’s website, [www.esmae.ipp.pt](http://www.esmae.ipp.pt);
- b) Criminal record certificate;
- c) Medical declaration, attesting the candidate’s physical and mental fitness for public service, signed by a practicing physician;
- d) Proof of up to date vaccinations;
- e) Signed declaration in which the candidate declares that the elements contained in the application are true;
- f) Detailed *Curriculum Vitae* containing all relevant information for the evaluation of the application taking into consideration the parameters and criteria selection for the candidates as mentioned in 10.1 of this notice. It is recommended that it be organized according to the evaluation sub-factors detailed below in 9.6. The *Curriculum Vitae* must be dated, signed and delivered in digital format in PDF format;
- g) Copies of the works and documents for the purposes of the evaluation foreseen in 10.2 of this notice, organized by the requirements of technical-scientific and professional performance, pedagogical capacity and other relevant activities and the parameters provided in 10.2.1, 10.2.2 and 10.2.3;
- h) Certificate proving ownership and the date obtained the degree and titles required for the open competition;
- i) A list of all documents submitted.

9.5.1 The documents mentioned in paragraphs b), c) and d) of the previous number may be replaced by a declaration made in the application, under honor, where, in separate paragraphs, the candidate must define its precise situation in relation to the content of each of those paragraphs;

9.5.2 If the documents mentioned in paragraph g) in 9.5 are not available in digital format they may be replaced by delivering them on paper a number of copies corresponding to the number of members in the jury, to be sent by registered mail within the submission deadline making mention of the application done by electronic means.

9.6 The *Curriculum Vitae* must contain:

- a) Full identity;
- b) Category and scientific area in which the candidate is integrated in the institution;
- c) Appropriate specificity to the disciplinary area for which the open competition is aimed at;
- d) Academic qualifications (Titles, Academic Degrees, Grades, Dates and Institutions where these qualifications were obtained);
- e) Other graduate and postgraduate level courses with the respective classification, date, duration and Institutions where these qualifications were obtained;
- f) Training and professional experience;
- g) Description of the technical-scientific, pedagogical and organizational production in accordance with the parameters and criteria for the selection of the candidates in 10.1 of this notice;
- h) Other experiences considered relevant for the open competition.

9.7 Whenever appropriate, the jury reserves the right to request further documentation related to the submitted curriculum.

9.8 It will be only considered for punctuation the occurrences mentioned in the *Curriculum Vitae* to which it was delivered the respective proof documentation;

9.9 Failure to comply with the deadline for submitting the application, as well the failure to submit or late submission of the documents mentioned in paragraphs a), e), f), g) and h) in 9.5 of this notice, of mandatory delivery, determines the exclusion of the application;

9.10 The process can be consulted at <https://portal.ipp.pt/concursos/esmae/pessoal/>.

## 10 Criteria for the ranking and selection of Candidates:

10.1 According to article 15-A of ECPDESP and to Order no. 4807/2011, published in the 2<sup>nd</sup> series of *Diário da República*, no. 54, of 17 March, the ESMAE's Technical Scientific Council at its plenary meeting of 2<sup>nd</sup> March 2022, approved the following criteria, indicators and weight for the candidates' evaluation and ranking order, according to which the respective *Curriculum Vitae* should be organized:

Evaluation criteria	Weight of each item %
<p><b>a) <u>Scientific and Technical Performance (STP - 40%)</u></b></p> <p>a1. Academic and/or Professional education (PhD, Title of Expert and Aggregation Proof);</p> <p>a2. Technical and scientific production: books, book chapters, articles featured in scientific journals (with or without peer review) and minutes of scientific meetings, as well as conferences; active participation in colloquia, congresses, seminars, journeys, and other scientific forums (in evaluating this parameter, it should be taken into consideration the quantity, originality and diversity of the scientific production, as well as the degree of internationalization, with emphasis on the last five years).</p> <p>a3. Relevant, diversified and ongoing compositional practice: it should be considered the number of presentations, the relevance of venues and events, with emphasis on the last five years.</p>	<p>8</p> <p>16</p> <p>16</p>
<p><b>b) <u>Pedagogical Experience (PE - 40%)</u></b></p> <p>b1. Pedagogical experience in the subject area for which this documental open competition is aimed at, in particular at the bachelor's degree; Teaching of curricular units, framed in different study cycles (in the evaluation of these parameters it should be considered the number and diversity of the curricular units taught);</p> <p>b2. Conducting and elaboration of the curricular units' programs for the area for which this documental open competition is aimed at or similar areas (authorship, co-authorship and/or review);</p>	<p>14</p> <p>10</p>

<p>b3. Supervision of pedagogical, scientific, artistic and technical activities; Promotion of pedagogic initiatives aimed to improve teaching and learning processes or participation in pedagogical networks; Coordination or participation in academic groups or committees for the elaboration or restructuration of courses and curricular units;</p> <p>b4. Scientific supervision: Supervision of a master's degree dissertation/project/final internship report; Supervision and Co supervision of a PhD thesis;</p> <p>b5. Participation in juries of academic examinations: Jury of a PhD thesis; Jury of a master's degree dissertations/projects/final internship reports.</p>	<p>8</p> <p>4</p> <p>4</p>
<p><b>c) <u>Other activities relevant to the mission of the institution (OAR - 20%)</u></b></p> <p>c1. Dissemination activities in the field of music: Coordination, execution and development of activities and projects of scientific, artistic and cultural character, inserted in the social-professional, artistic and cultural environment; Member of the organizing committee of congresses, colloquia or other scientific forums;</p> <p>c2. Participation in statutory and intermediate pedagogical management in higher education management (President, Vice-President and Member), considering the time and diversity of positions; Member of bodies and participation in institutional working groups/ committees, actions to publicize the institution and participation in educational and/or research institutions with national or international projection; other institutionally relevant activities;</p> <p>c3) Intervention in the artistic and scientific community, considering the candidate's ability to intervene expressed, among others, by the participation or organization in national and international events;</p>	<p>9</p> <p>6</p> <p>5</p>

**10.2 Curricular Evaluation (CE):** the following evaluation and scoring parameters are mandatorily considered and weighted according to the requirements of the functions corresponding to the category to which the present open competition relates:

**10.2.1 Scientific and Technical Performance (STP): 40%**

**10.2.2 Pedagogical Experience (PE): 40%**

**10.2.3 Other activities relevant to the mission of the institution (OAR): 20%**

- 10.3** The final classification (FC), on a scale of 0 to 100 points, will be obtained by the following formula:  $FC = (0,40 \text{ STP} + 0,40 \text{ PE} + 0,20 \text{ OAR})$ , candidates who obtain a final classification equal to or superior to 50 points are considered approved in absolute merit and candidates who obtain a final classification lower than that score are not approved.
- 10.4** In compliance with the terms of point 3 of article 20 of the Regulation of Open Competition for the Recruitment of Career Teaching Staff of Porto Polytechnic Institute, Professors exercising management positions in their corresponding organic units/institutes and exempt from teaching activities due to the application of legal or statutory norms or by determination of competent bodies, shall not be hindered in applying the evaluation grid defined by the Juries to the parameter mentioned in paragraph b) in 10.1 of this notice.
- 11.** The jury minutes are available to the candidates, whenever requested, through the application platform.
- 12.** Any false statements are punishable by law.
- 13.** The composition of the jury is as follows:

**President:**

- Professor Doutor Marco Paulo Barbosa Conceição, President of Escola Superior de Música e Artes do Espetáculo of Porto Polytechnic Institute;
- Professora Doutora Cláudia Marisa Silva de Oliveira, Coordinator Professor, Vice-President of Escola Superior de Música e Artes do Espetáculo of Porto Polytechnic Institute, replaces the President in her absences or impediments.

**Effective members:**

- Professora Doutora Madalena Abranches de Soveral Torres, Coordinator Professor retired of Escola Superior de Música e Artes do Espetáculo of Porto Polytechnic Institute;
- Professor Doutor Paulo Manuel Rego Ferreira de Castro, Associate Professor of Musicology Department of College of Social and Human Sciences of the Nova University of Lisbon;
- Professor Doutor Carlos Miguel Marques da Costa Caires, Coordinator Professor of Lisbon Superior School of Music of Lisbon Polytechnic Institute;
- Professora Doutora Isabel Maria Antunes Pires, Assistant Professor of Musicology Department of College of Social and Human Sciences of the Nova University of Lisbon, Specialist;

- Professor Doutor José António Oliveira Martins, Assistant Professor at the University of Coimbra in the Faculty of Arts and Humanities, Specialist;

14. Under the terms of paragraph b) of no. 4 of article 23 of the ECPDESP, the jury may hold public hearings, on equal terms for all the candidates
15. The reasons for exclusion from this open competition:
  - a) Obtaining a lower score than that defined in this notice or by the jury as considered for approval in absolute merit;
  - b) Failure to attend the public hearing, if realizable.
  - c) Obtaining a final classification lower than 49.5 points because of the application of the formula in 10.3 of this notice.
16. In compliance with paragraph h) of article 9 of the Portuguese Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities among men and women to access employment and in professional progress, scrupulously ensuring that any form of discrimination is avoided.
17. This Official Announcement will be disclosed in the following terms:
  - a) In the 2<sup>nd</sup> series of the *Diário da República*;
  - b) In the Public Employment Pool, at [www.bep.gov.pt](http://www.bep.gov.pt), the 1<sup>st</sup> working day following *Diário da República*'s publication;
  - c) At the *Fundação da Ciência e Tecnologia*, I.P. website, in both Portuguese and English languages;
  - d) At ESMAE's website, [www.esmae.ipp.pt](http://www.esmae.ipp.pt);
  - e) At appropriate venues.

13<sup>th</sup> September 2022 - The President of ESMAE, Marco Paulo Barbosa Conceição.