

INSTITUTO POLITÉCNICO DO PORTO
Escola Superior de Música e Artes do Espetáculo

Public notice

Opening internal promotion contest for three Coordinators Professors from the subject
area of Theatre

1. In accordance with paragraph d), no. 1 of the article 16 of the Escola Superior de Música e Artes do Espetáculo of Porto Polytechnic Institute's legal status, hereafter designated ESMAE and IPP, approved by Order no. 7859/2017, published in Diário da República (Official State Gazette), no. 172 of 6 September and article no. 16 of the Career Statute for Teaching Staff in Polytechnic Higher Education (Estatuto da Carreira do Pessoal Docente do Ensino Superior Politécnico – ECPDESP) and the systems of internal contests for the promotion of intermediate and top categories of teaching careers in Polytechnic Higher Education and the scientific research career enshrined in Decree-Law number 112/2021 of 14 December, IT BECOMES PUBLIC, by Order of ESMAE's President, no. ESMAE/PR-12/2022, of 26 July, that a documental open competition (concurso público documental) shall be initiated 30 days (weekdays) after the publication of the respective notice in the Diário da República, for the occupation of three working posts, foreseen and not occupied in the map of ESMAE's personnel, as career faculty member, within the category of Coordinator Professor in the subject area of Theatre. This refers to a predicted job position, not belonging to the map of personnel of ESMAE, with a contract for public service of indefinite duration, in accordance with articles 10, 11, 15, 15-A, 19, 29-A, 29-B all of the Career Statute for Teaching Staff in Polytechnic Higher Education, approved by Decree-Law no. 185/81, of 1 July, as specified by Decree-Law no. 207/2009, of 31 August, amended by Law no. 7/2010, of 13 May and by Law no. 45/2016, of 17 August, combined with the Regulation of Open Competition for the Recruitment of Career Teaching Staff of Porto Polytechnic Institute, approved by Order no. 4807/2011, published in the Diário da República, 2nd series no. 54, of 17 March 2011, as well as the General Labour Law in Public Functions.
2. **Place of Work** – ESMAE, Rua da Alegria, no. 503, 4000-045 Porto.
3. **Number of available positions** – 3 (three).
4. **Mode of Legal Relationship** – with labour contract of public functions of indefinite duration.

5. **Job Description** – The obligations of the Coordinator Professor are the ones present in article 3, no. 5 of the Decree-Law no. 185/81 of 1 July, as specified by the Decree-Law no. 207/2009, of 31 August, amended by Law no. 7/2010, of 13 May (ECPDESP) and by Law no. 45/2016, of 17 August, as well as the general obligations of article 73 of General Labour Law in Public Functions, approved in annex by Law no. 35/2014, of 20 June.

6. **Remuneration position:** The remuneration regime is applicable to career teachers and teaching staff hired in addition to the career it consists of a specific diploma, as provided in article 35, paragraph 1 of ECPDESP. 7. **Âmbito de recrutamento - São requisitos cumulativos de admissão ao concurso:**

7. Requirements for Recruiting:

a) Applications for the above-mentioned post should meet the conditions laid down in articles 33 to 35 of General Labour Law in Public Functions, approved by Law no. 35/2014, of 20 June.

b) In accordance with article 19 of the ECPDESP, candidates must hold a PhD. or the Title of Expert, obtained over five years ago in the area and subarea in question.

c) The opponents of the open competition holding a foreign qualification must prove its recognition, equivalence or registration of the PhD degree by a Higher Education Portuguese Institution, in accordance with article 4 of Decree-Law no. 341/2007, published in *Diário da República*, 1st series, no. 197, of 12 October. This formality must be completed by the application deadline;

d) The fulfilment of the requirements contained in the Career Statute for Teaching Staff in Polytechnic Higher Education and those contained in the Regulation of Open Competition for the Recruitment of Career Teaching Staff of Porto Polytechnic Institute and of Decree-Law no. 112/2021 of 14 December.

8. Expiration:

a) The opening for the afore-mentioned position expires when the post is filled, or in case of lack of candidates.

b) The President of IPP may cancel the process by a duly substantial claim, concerning the general principals of the administrative activity as well as legal, regulatory and procedural limits.

9. Application procedure:

9.1 Deadline for the submission of applications: 30 (thirty) weekdays counting the date of publication in *Diário da República*;

- 9.2 Applications are to be submitted electronically through the web address:
<https://domus.ipp.pt/concursos/esmae/pessoal/>
- 9.3 Applications sent through email or postal address will not be accepted;
- 9.4 The application is submitted through an electronic form of application to the open competition, dated and signed, addressed to the President of ESMAE and must contain, among other, the following elements:
- a) Identification of the candidate by name, date of birth, nationality, civil and tax identification number, postal and email address and telephone numbers;
 - b) Identification of the open competition for promotion object of the application;
 - c) Indication of the category and scientific area in which is integrated in the institution;
 - d) Indication of the academic degrees and titles held by the candidate;
- 9.5 The candidate must accompany with the application the following documents:
- a) Declaration of authorization to third parties – access to data and/or documents, available at ESMAE’s website, www.esmae.ipp.pt;
 - b) Criminal record certificate;
 - c) Medical declaration, attesting the candidate’s physical and mental fitness for public service, signed by a practicing physician;
 - d) Proof of up-to-date vaccinations;
 - e) Signed declaration in which the candidate declares that the elements contained in the application are true;
 - f) Detailed *Curriculum Vitae* containing all relevant information for the evaluation of the application taking into consideration the parameters and criteria selection for the candidates as mentioned in 10.1 of this notice. It is recommended that it be organized according to the evaluation sub-factors detailed below in 9.6. The *Curriculum Vitae* must be dated, signed and delivered in digital format in PDF format;
 - g) Copies of the works and documents for the purposes of the evaluation foreseen in 10.2 of this notice, organized by the requirements of technical-scientific and professional performance, pedagogical capacity and other relevant activities and the parameters provided in 10.2.1, 10.2.2 and 10.2.3;
 - h) Certificate proving ownership and the date obtained the degree and titles required for the open competition;
 - i) A list of all documents submitted.
- 9.5.1 The documents mentioned in paragraphs b), c) and d) of the previous number may

be replaced by a declaration made in the application, under honour, where, in separate paragraphs, the candidate must define its precise situation in relation to the content of each of those paragraphs;

9.5.2 If the documents mentioned in paragraph g) in 9.5 are not available in digital format they may be replaced by delivering them on paper a number of copies corresponding to the number of members in the jury, to be sent by registered mail within the submission deadline making mention of the application done by electronic means.

9.6 The *Curriculum Vitae* must contain:

- a) Full identity;
- b) Category and scientific area in which the candidate is integrated in the institution;
- c) Appropriate specificity to the disciplinary area for which the open competition is aimed at;
- d) Academic qualifications (Titles, Academic Degrees, Grades, Dates and Institutions where these qualifications were obtained);
- e) Other graduate and postgraduate level courses with the respective classification, date, duration and Institutions where these qualifications were obtained;
- f) Training and professional experience;
- g) Description of the technical-scientific, pedagogical and organizational production in accordance with the parameters and criteria for the selection of the candidates in 10.1 of this notice;
- h) Other experiences considered relevant for the open competition.

9.7 Whenever appropriate, the jury reserves the right to request further documentation related to the submitted curriculum.

9.8 The curriculum vitae must should highlight the balance between the candidate's pedagogical, technical-scientific and organisational skills and their suitability for teaching at a School of Performing Arts translated into previous teaching experience;

9.9 It will be only considered for punctuation the occurrences mentioned in the *Curriculum Vitae* to which it was delivered the respective proof documentation;

9.10 The repetition of actions will not be considered when stated in the different parameters of the contest evaluation;

9.11 Failure to comply with the deadline for submitting the application, as well the failure to submit or late submission of the documents mentioned in paragraphs a), e), f), g) and h) in 9.5 of this notice, of mandatory delivery, determines the exclusion of the application;

9.12 The process can be consulted at <https://domus.ipp.pt/concursos/esmae/pessoal/>

10. Criteria for the ranking and selection of Candidates:

10.1 According to article 15-A, of ECPDESP and to Order no. 4807/2011, published in the 2nd series of *Diário da República*, no. 54, of 17 March, and in paragraph 4 of article 3 of Decree-Law number 112/2021 of 14 December, the ESMAE's Technical Scientific Council at its plenary meeting of 20 July 2022, established requirements of qualitative and quantitative nature, of scientific performance, pedagogical capacity and performance in other activities relevant to the mission of the higher education institution to be fulfilled by the candidates which were validated by two individuals external to the institution with special competence in the area at cause:

a) Technical-Scientific Performance (TSP): 35%

a1) Academic and/or professional training (Aggregation, PhD and/or Title of Expert, other training and improvement actions). [6]

a2) Scientific and artistic production: author and co-author of books, book chapters, articles in scientific journals, author and co-author of articles in minutes of scientific or artistic meetings and conferences; participation in colloquia, congresses, seminars, journeys and other scientific or artistic forums; author, co-author and performer of artistic editions, phonographic and video graphic recordings; translation, critical edition or book review. In evaluating this parameter, it should not only be taken into consideration the quantity, but also the production's originality, impact and the degree of internationalisation. [13]

a3) Technical and artistic practice: creation, performance, public presentation and other artistic activities regarding the subject area of this contest; designing technical solutions for the arts. In evaluating this parameter, it must consider the candidate's responsibility (principal, coprincipal or member), as well the diversity, originality, number of presentations, relevance and institutional and/or pedagogical impact of this activity. [13]

a4) Participation in research projects in the subject area of this contest. In evaluating this parameter, it must consider the candidate's responsibility (principal, coprincipal or member, the dimension, the number of institutions involved, the impact on the community, the internationalisation and the typology of the projects. [3]

b) Pedagogical Capacity (PC): 35%

b1) Pedagogical experience in the subject area of this contest: greater pedagogical experience in polytechnic and/or university higher education; teaching curricular units within different study cycles; evaluation evidences and results developed by the students. In the evaluation of this parameter it must be considered the number, the diversity of the curricular units taught and the framework in the subject area of this contest. [13]

b2) Pedagogical coordination in the subject area or course of this contest. Development of programs and/or responsible professor of the curricular units in the area for which the contest is open (in authorship or co-authorship). [4]

b3) Guidance of improvement courses, masterclasses, seminars and workshops in the subject area of this contest. [4]

b4) Scientific supervision: supervision or co-supervision of a PhD thesis and of a Master's degree dissertation/project/final internship report; supervision of internships/projects/scholarship holders. [7]

b5) Participation in juries of academic exams to obtain degrees or titles of Aggregate, Doctor, Master or Specialist. [7]

c) Other activities relevant to the Institution's mission (OAR): 30%

c1) Participation in statutory management bodies, intermediate management and coordination of the pedagogical area, of research nuclei/centres/lines, of technical and artistic service units in higher education considering the time and diversity of positions; participation in institutional work groups/commissions, other institutionally relevant activities. [15]

c2) Extension and dissemination activities within the scope of the subject area of this contest: coordination, execution and development of activities and projects of scientific, artistic and cultural character, inserted in the social-professional; participation in educational, scientific or artistic institutions with national or international projection; member of the organizing committee of congresses, colloquia or other scientific forums; member of juries of national and international competitions. [10]

c3) Participation in competition juries for the integration into higher education career, for the integration into a research career, for the integration into technical positions in higher education, for the evaluation and selection of research projects or for the attribution of research funding. [5]

10.2 Curricular Evaluation (CE): the following evaluation and scoring parameters are mandatorily considered and weighted according to the requirements of the functions corresponding to the category to which the present open competition relates:

10.2.1 Scientific and Technical Performance (STP): 35%

10.2.2 Pedagogical Experience (PE): 35%

10.2.3 Other activities relevant to the mission of the institution (OAR): 30%

10.3 The final classification (FC), on a scale of 0 to 100 points, will be obtained by the following formula:

$FC = (0,35 STP + 0,35 PE + 0,30 OAR)$, candidates who obtain a final classification equal to or superior than 50 points are considered approved in absolute merit and candidates who obtain a final classification lower than that score are not approved.

10.4 In compliance with the terms of point 3 of article 20 of the Regulation of Open Competition for the Recruitment of Career Teaching Staff of Porto Polytechnic Institute, Professors exercising management positions in their corresponding organic units/institutes and exempt from teaching activities due to the application of legal or statutory norms or by determination of competent bodies, shall not be hindered in applying the evaluation grid defined by the Juries to the parameter mentioned in paragraph b) in 10.1 of this notice.

11. The jury minutes are available to the candidates, whenever requested, through the application platform.

12. Any false statements are punishable by law.

13. By Order of the President of Porto Polytechnic Institute of 20 September 2022 the Jury will have the following composition:

President:

- Professor Doutor António Augusto Martins da Rocha Oliveira Aguiar, Coordinator Professor da Escola Superior de Música e Artes do Espetáculo of Porto Polytechnic Institute, that will be replaced in their absences or impediments by Professora Doutora Cláudia Marisa da Silva Oliveira, Coordinator Professor of Escola Superior de Música e Artes do Espetáculo of Porto Polytechnic Institute.

Effective Members:

- Professora Doutora Maria Manuela Bronze da Rocha, Retired Coordinator Professor of Escola Superior de Música e Artes do Espetáculo of Porto Polytechnic Institute;
- Professora Doutora Christine Mathilde Thérèse Zurbach, Retired Full Professor of Escola de Artes University of Évora;
- Professor Doutor Paulo Jorge Morais Alexandre, Coordinator Professor of Escola Superior de Teatro e Cinema of Lisbon Polytechnic Institute;
- Professor Doutor Carlos Jorge Pessoa Ribeiro, Coordinator Professor of Escola Superior de Teatro e Cinema of Lisbon Polytechnic Institute;
- Professora Doutora Francesca Clare Rayner, Associate Professor of Escola de Letras, Artes e Ciências Humanas of University of Minho.

14. Under the terms of paragraph b) of no. 4 of article 23 of the ECPDESP, the jury may hold public hearings, on equal terms for all the candidates

15. The reasons for exclusion from this open competition:

- a) Obtaining a lower score than that defined in this notice or by the jury as considered for approval in absolute merit;
- b) Failure to attend the public hearing, if realizable;
- c) Obtaining a final classification lower than 49.5 points as a result of the application of the formula in 10.3 of this notice.

16. In compliance with paragraph h) of article 9 of the Portuguese Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities among men and women to access employment and in professional progress, scrupulously ensuring that any form of discrimination is avoided.

17. This Official Announcement will be disclosed in the following terms:

- a) In the 2nd series of the *Diário da República* (Official State Gazette);
- b) In the Public Employment Pool, at www.bep.gov.pt, the 1st working day following *Diário da República*'s publication;
- c) At the *EURAXESS* website;
- d) At ESMAE's website, www.esmae.ipp.pt;
- e) At appropriate venues.

28 September 2022 - O Presidente da ESMAE, Marco Paulo Barbosa Conceição